



Houghton Golf Club

2ND AVENUE
LOWER HOUGHTON
JOHANNESBURG
P.O. BOX 87240
HOUGHTON
2041

CONTACT NUMBERS

TELEPHONE 011 792 2349
FACSIMILE 011 791 7838

Annual General Meeting Wednesday 29 April 2009 Election of Main Committee Members

- The procedures for electing Main committee members are governed by the Constitution.
- The extract of the Constitution below details the required procedure and includes a Nomination for Candidate.
- The nomination form is enclosed and can be faxed to the General Manager on the above facsimile number. The club Notice Board will be the website www.houghton.co.za for election purposes.
- The deadline date for the submission of properly completed forms is Tuesday 21 April 2009.

Extract of the Constitution

4.3 Constitution of the Main Committee

The Main Committee shall consist of not more than fifteen (15) Members nominated as hereinafter provided and shall be elected by ballot for each year (save for the provisions of sub-clauses 4.2.3 and 4.2.4 below) at the AGM as set out hereafter, and shall hold office until the next AGM:

- 4.3.1 five (5) Office Bearers shall be elected for the ensuing year at the AGM, by a vote of Senior Members and by ballot, and who shall be:
 - 4.2.1.1 the President and Vice-President to act as the President in the absence of the latter;
 - 4.2.1.2 a Captain and Vice-Captain, the Vice-Captain to act as the Captain in the absence of the latter;
 - 4.2.1.3 an Honorary Treasurer;
 - 4.2.1.4 seven (7) Senior Members;
 - 4.2.1.5 two (2) Members of the Men's' Bowling Committee, elected by such Committee;

4.2.1.5 the immediate past President of the Club, *ex officio*.

4.3 Election of Members of the Main Committee

- 4.3.1 All Members of the Main Committee shall retire annually but shall be eligible for nomination and re-election for the following year without the necessity for fresh nomination.
- 4.3.2 Written nominations of candidates for the Main Committee (defining a particular office where necessary) shall be received by the Manager not later than seven (7) days before the date of the AGM. Each such nomination shall be signed by two (2) Senior Members and the Nominee who shall thereby signify his acceptance.
- 4.3.3 In the event of there being no nominations for any particular office, such office shall be filled by the vote of the Senior Members at the AGM, as is provided for in sub-clause 4.3.6 hereafter.
- 4.3.4 Nomination for the Main Committee shall be posted on the Notice Board in the Club House not later than five (5) days prior to the AGM, together with the names of the retiring members seeking re-election.
- 4.3.5 Should there be more nominations for those of the Main Committee referred to in clause 4.2 above than required, a ballot shall be held at the AGM to elect the requisite number of Members of such Committee and in which each Senior Member shall vote for at least five (5) candidates, failing which, his ballot paper shall not be counted.
- 4.3.6 Should the number of persons nominated for election be less than the number required, those nominated shall be automatically elected and the vacancy/ies shall be filled by the vote of Senior Members and by ballot, but only after a nominee has been proposed and seconded from the floor, and such proposal accepted by the nominee.
- 4.3.7 Any irregularity in the election or appointment of Members to the Main Committee or Office Bearers, shall not invalidate any decision of the Main Committee.
- 4.3.8 In the event of an Office Bearer ceasing to hold office, the remaining Members of the Main Committee shall elect, from amongst the committee Members, and by ballot, his successor for the unexpired terms of office, subject to such Committee Member signifying his acceptance in writing.
- 4.3.9 Notwithstanding the right herein granted to the Main Committee (in terms of clause 4.4.3) to fill casual vacancies thereon, it shall nevertheless be entitled to act despite such vacancies, provided there remain on the Main Committee not less than twelve (12) persons. Should the number fall below twelve (12), it shall be obliged to fill the vacancies as is hereinafter provided for in clause 4.4.3.
- 4.3.10 If for any reason the Main Committee gives notice of its intention to resign en bloc, a new Main Committee shall be elected at a Special General Meeting of Senior Members convened and held in the same manner as at an AGM.
- 4.3.11 The Main Committee shall remain in office until a new Main Committee shall have been elected, or until the next AGM, whichever is the sooner.

Nomination for Candidate for Main Committee

Office of Main Committee	
Name of Nominee	
Signature of Nominee	
Date of Nomination	
Name of Senior Member (1)	
Signature of Senior Member (1)	
Name of Senior Member (2)	
Signature of Senior Member (2)	
Name of Manager	
Signature of Manager	
Date of Receipt	

Notes

1. The nomination signifies the acceptance by the nominee and the supporting senior members of the enclosed rules governing elections of members to the Main Committee as stipulated in clause 4.3 of the Constitution of the Houghton Golf Club
2. The date of the Annual General Meeting is Wednesday 29 April 2009
3. Nominations must be received by Tuesday 21 April 2009.