

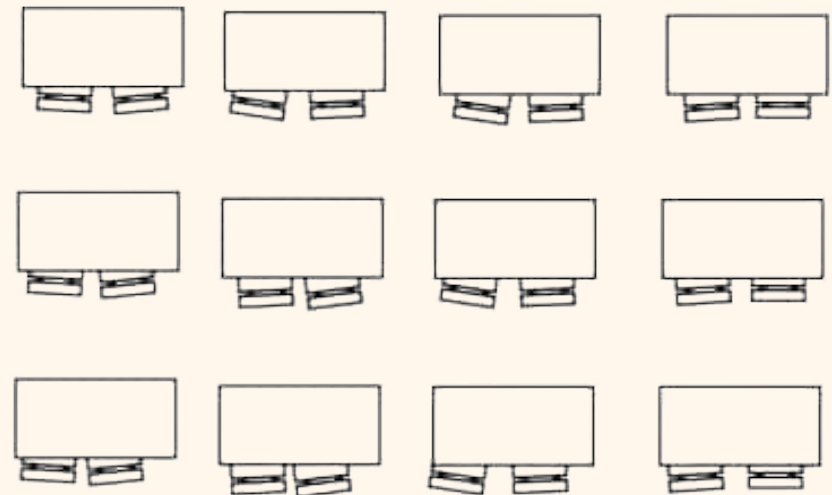


# 2024 CONFERENCE PACKAGES

THE EXECUTIVE  
SUITE

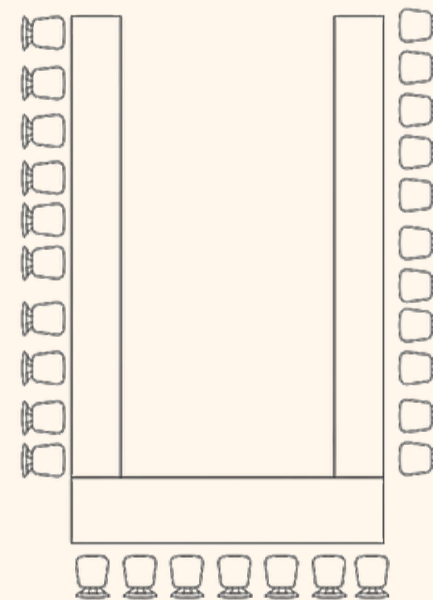
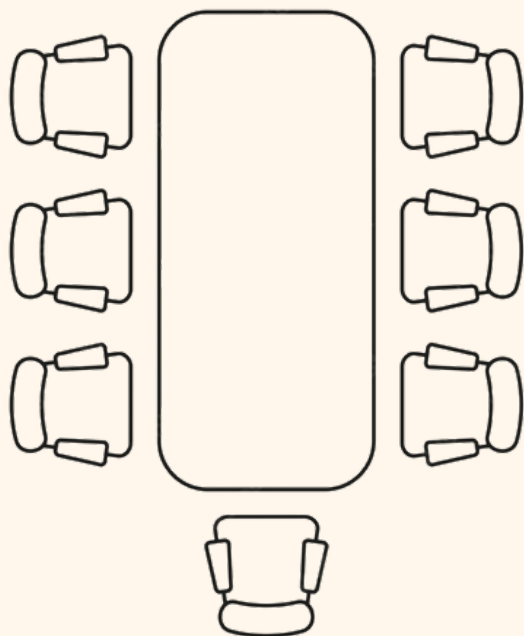
100 Years of Extraordinary Living!

	<b>HALF DAY CONFERENCE</b> <b>10 Delegates &amp; more R815.00</b> <b>Minimum of 9 delegates R7 335.00</b>	<b>FULL DAY CONFERENCE</b> <b>10 Delegates &amp; more R900.00</b> <b>Minimum of 9 delegates R8 100.00</b>	<b>HALF DAY PM CONFERENCE</b> <b>10 Delegates &amp; more R815.00</b> <b>Minimum of 9 delegates R7 335.00</b>
<b>ARRIVAL</b>	Savoury Muffins & Cheese Fruit Skewer Warm Flap Jacks with Syrup Tea & Coffee	Savoury Muffins & Cheese Fruit Skewer Warm Flap Jacks with Syrup Tea & Coffee	N/A
<b>MID MORNING</b>	Rusks & Biscuits Tea, Coffee & Fresh Juice	Rusks & Biscuits Tea, Coffee & Fresh Juice	Tea & Coffee Served after lunch
<b>LUNCH</b>	<b>Plated Two Course</b> <b>(For 25 or less delegates)</b> Please selecte 1 main and 1 dessert for all delegates  <b>Mains</b> <ul style="list-style-type: none"> <li>o Oven Baked Trout</li> <li>o Chicken Supreme Stuffed with Spinach, Feta &amp; Sundried Tomato .</li> <li>o Roast Butternut and cous cous wild Rocket Salad. (Veg)</li> </ul> <b>Dessert</b> <ul style="list-style-type: none"> <li>o Chocolate Brownie sandwich</li> <li>o Vanilla Ice Cream &amp; Chocolate Sauce</li> <li>o Mini Cheesecake</li> <li>o Warm Granny Smith Apple Crumble</li> </ul>	<u>Please select one of the below menu options</u>  <b>Buffet Lunch</b>  Rare Roast Beef served with a rich gravy  Baked Line Fish in Dill Butter Sauce  Roasted Potatoes  Creamed Spinach  Roasted Butternut  Leafy Green Salad	<b>Cocktail Lunch</b>  Pastry Cigars - Spinach & Feta  Chunky Cocktail Tomatoes sprinkled with Sea Salt and  Crushed Black Pepper  Rosemary Roasted Olives  Line Fish and Feta Pops  Lamb Koftas accompanied by  Tzatziki Dip  Creamy Hummus, Taramasalata & Toasted Pita Pockets
<b>LUNCH BAR</b>	Lunch time beverages are not included in the conference package		
<b>MID AFTERNOON</b>	N/A	Banana Bread Tea & Coffee	Banana Bread Tea , Coffee & Juice
<b>EXTRAS INCLUDED</b>	1 x Bottle Waters Lime Cordial and Chocolates on the table Houghton Pen Houghton A5 Notebook	2 x Bottle Waters Lime Cordial and Chocolates on the table Houghton Pen Houghton A5 Notebook	1 x Bottle Waters Lime Cordial and Chocolates on the table Houghton Pen Houghton A5 Notebook
<b>RESOURCES INCLUDED</b>	Wi-Fi Waiters Audio Visual: 2 x Projector & 2 x Screens 4 x TVS	PA System, Podium & Roaming Mic Flip Chart & White Board CD Player & DVD Player Special dietary requirements can be arranged - Prices for these meals will be in addition to the conference package	



CINEMA 1 - 65  
BOARDROOM 1 - 28

CLASSROOM 1 - 45  
USHAPE 1 - 28







H O U G H T O N G O L F C L U B

# CONFIRMATION & PAYMENT

Deposit: Less than 15 Delegates = Full Payment to secure the date.

15 + Delegates = 65% of the full invoice to secure the date

Dates are not held until such time as the deposit is received in Houghton Golf Clubs bank account.

The Balance of the invoice is to be paid 7 days before the event.

# CANCELLATION FEES

Within 3 months      50% of the deposit

Within 2 months      75% of the deposit

Within 1 month      100% of the deposit

If Covid regulations restrict you from having your conference, we offer a 100% refund or full postponement

# BANKING DETAILS

Name of Bank:      First National Bank

Name of Account:      Houghton Golf Club

Branch Code:      250542

Account Number:      62782576585

Please note that the invoice including the estimated bar is due before the event.

All prices and services are subject to change without due prior notice.

Once the deposit is received we take this as confirmation that you agree with our T&C on the following page.

# GENERAL RULES RISK | LOSS | DAMAGE ACKNOWLEDGMENT

- The use of confetti and fireworks is not permitted.
- Noise and loud music will not be permitted in the driveways, parking areas and course.
- Guest list must be provided the day before the event for security procedures at the gate.
- Local municipality laws pertaining to music must be followed.
- HGC is, by law, a non-smoking venue. Guests may only smoke in the designated outdoor areas, where ashtrays are provided.
- Reporters or Press Representatives may only be present in their private capacity and no press reports or films may be released without the approval of The Houghton Golf Club CEO.

Houghton Golf Club:

-Shall not be liable for damage or loss of goods which have been supplied by the client or outside hiring companies to The Houghton Golf Club and accordingly, the client indemnifies The Houghton Golf Club against all and any claims in respect thereof.

-Shall not be liable for any damage or injury caused by whatsoever nature and howsoever arising and/or suffered by the client or any person attending the function, and/or any third party, and the client indemnifies and holds The Houghton Golf Club harmless against any such damage and/or injury that may be suffered by the client, any person attending the function and/or any other third party.

-Shall not be liable for any damage caused to any vehicles belonging to the client and/or other third parties except insofar as the damage is caused intentionally or the Houghton Golf Club is grossly negligent in causing such damage.

-Accepts no liability for any loss, damage or consequential loss caused by Houghton Golf Club's failure to perform its obligations (whether the failure is due to negligence on the part of Houghton Golf Club, its officers, its employees or sub contractors or due to any other causes). Neither Houghton Golf Club, its members, officers, employees or sub-contractors shall in any way, manner or form be liable under any circumstances for any loss or damage of any nature, including loss of profits, loss of business, or for any indirect, special, incidental or consequential damages of any kind in respect of these terms and conditions or otherwise, even in the event that The Houghton Golf Club has been advised of the possibility of damages.

Reserves the right to claim from the client for any damage or damages caused to The Houghton Golf Club property

- I hereby accept the terms and conditions on this brochure:

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## CONTACT US

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events@houghton.co.za